INFORMATION ON THE PROCESSING OF PERSONAL DATA

In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, "**GDPR**"), we hereby inform you of the following:

1 Data controller

In connection with the investment services we provide to you and for the other purposes set out in point 3 below, the controller of your personal data is **WOOD & Company Nadační fond**, IČO: 23998393 se sídlem v Praze, náměstí Republiky 1079/1a, 110 00 Praha 1, Česká republika,

WOOD & Company Nadační fond se sídlem v Praze, náměstí Republiky 1079/1a, 110 00 Praha 1, Česká republika jsou v tomto dokumentu dále společně označovány jako „**my**“ nebo „**WOOD & Company NF**“.

WOOD & Company NF has appointed a Data Protection Officer. The Data Protection Officer supervises the processing of personal data at WOODIS so that it is carried out in accordance with the law. You can contact the Data Protection Officer on matters relating to the processing of personal data by:

- e-mail dpo@wood.com;
- a letter sent to **WOOD & Company NF**.

2 Categories of personal data

WOOD & Company NF may process the following categories of your personal data:

- **Identification and contact information:** first name(s), surname, date and place of birth, nationality, birth number, ID card or passport number (type of document and number), place of residence (postcode, city, street, descriptive number, apartment

number, district, region), registered office, telephone number, email address, position (including information on political office, if any), business name, business address, gender, photograph, IP address, tax identification number and tax domicile information;

- **data from our communications with each other:** data collected through our websites, our apps, our social media, meetings, phone calls, chats, emails, conversations ("**Personal Data**").

3 Purpose and legal grounds for personal data processing

WOOD & Company NF may process your personal data for the following purposes:

- conclusion of a grant agreement

Your personal data will be processed in accordance with Article 6(1)(a), (b), (c) and/or (f) of the GDPR. We will not process data for purposes that are not in line with the purposes described above, unless processing is required by law or WOODIS is entitled to process it.

4 Sharing of personal data

WOOD & Company NF may disclose your personal data to third parties for the purposes set out in this document and below:

- to the entities and authorities to whom we are obliged or authorised to disclose personal data in order to fulfil the purposes set out above and to comply with our legal obligations. This applies in particular to the provision of personal data to supervisory authorities, courts and authorities (e.g. tax and law enforcement authorities), independent external advisors (e.g. auditors) or service providers and third parties. This also applies to entities and authorities authorised by generally applicable law to obtain or request access to personal data from **WOOD & Company NF**
- to companies or persons with whom **WOOD & Company NF** has entered into a cooperation agreement whereby WOODIS has entrusted them with specific activities ("Data Processor"), including entities that perform data destruction for WOODIS on the basis of the agreement. Such entities will be obliged, on the basis of the corresponding contracts, to apply appropriate security, technical and organisational measures to protect personal data and to process it exclusively in accordance with **WOOD & Company NF'** instructions

5 Provision of personal data to third countries

For cross-border transfers of personal data from the European Economic Area ("**EEA**") to the United States or any other third country where the protection of personal data is not considered adequate by the European Commission, we will use the standard contractual provisions approved by the European Commission and other appropriate solutions as required or permitted by Articles 46 and 49 of the GDPR.

6 Doba, po kterou budeme osobní údaje ukládat

WOOD & Company NF and/or the processor will store the personal data for the period necessary for the purposes set out in point 3 of this information, for the purposes in connection with the provisions of generally applicable law and for the purposes of protecting the rights of **WOOD & Company NF**.

7 Rights of data subjects

You have the following rights in relation to the protection of personal data, depending on the reason for which we process your personal data:

- the right of access to your personal data: the data subject has the right to be informed by **WOOD & Company NF** whether his or her personal data are being processed and, if so, to have access to them. Upon your request, **WOOD & Company NF** will provide you with a copy of your personal data that we process. **WOOD & Company NF** may charge a reasonable fee related to administrative costs for any additional copies you request.
- the right to rectification of your personal data: you have the right to have your personal data rectified if it is incorrect. Depending on the purpose of the processing of your personal data, you have the right to request its completion, including the submission of a supplementary declaration.
- the right to erasure of your personal data ("right to be forgotten"): you have the right to request the erasure of your personal data if circumstances provided for by law arise and **WOOD & Company NF** is obliged to erase such personal data without delay.
- the right to restrict the processing of your personal data: in this case, **WOOD & Company NF** will, at your request, precisely identify these personal data and will only be able to process them for specific purposes.
- the right to data portability: you have the right to receive your personal data provided to **WOOD & Company NF** in a structured, commonly used and machine-

readable format under certain circumstances), and you have the right to transfer this data to another entity without interference from **WOOD & Company NF**.

- the right to object to the further processing of your personal data: in certain circumstances, you have the right to object to the processing of your personal data on specific grounds and **WOOD & Company NF** may be obliged to stop processing your personal data.
- the right to lodge a complaint with the competent supervisory authority if the processing of personal data violates the provisions of the GDPR

8 Sources of personal data

We may receive your personal data from

- you or your legal representative or attorney (if you have provided us with a power of attorney),
- the business entity of which you are an agent or beneficial owner,
- parties to the contract concluded with **WOOD & Company NF** and/or
- from generally available sources, mainly from various databases and registers.

9 Requirement to provide personal data

At **WOOD & Company NF**, we need your personal data in order to provide you with our services or to carry out the activities described in point 3 of this information.

10 Miscellaneous provisions

We would like to inform you of the right to update this information periodically in accordance with applicable law (e.g. when new systems or processes are introduced that involve the use of personal data). If this happens, we will inform you accordingly of the changes made.

If you have any questions or complaints regarding the processing of your personal data or the exercise of your right to privacy, please contact our Data Protection Officer (e-mail: dpo@wood.com).

You can also file a complaint about the processing of personal data at **WOOD & Company NF** directly with the Office for Personal Data Protection, located at Pplk. Sochora 27, 170 00 Prague 7.